

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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November 30, 2004

FROM: GARY PENROD, Sheriff
Sheriff's Department

SUBJECT: CLASSIFICATION ACTION

RECOMMENDATION: Approve the reclassification of (vacant) position # 05868 from Deputy Sheriff Criminalist III, Safety Management and Supervisory Unit, R28 (\$67,814 - \$94,203) to Supervising Criminalist, Supervisory Unit, R73 (\$72,114 - \$92,269).

BACKGROUND INFORMATION: The Sheriff's Department, Scientific Investigations Division, is responsible for the collection, preservation and examination of physical evidence to establish the facts in criminal investigations. Formerly, the Department utilized personnel in specialized safety classifications to perform the scientific analysis of evidence. Since the duties of these positions do not require safety personnel, a journey-level general employee classification was created and the Department has been replacing safety criminalist positions through attrition. On January 6, 2004, the Board of Supervisors approved the creation of the Crime Laboratory Manager classification to replace the existing Deputy Sheriff Criminalist IV classification, since the incumbent in that position was retiring.

On April 13, 2004, the Board approved the creation of the Supervising Criminalist classification to replace the existing Deputy Sheriff Criminalist III classification, since one of three existing Deputy Sheriff Criminalist III positions had been vacated. A second Deputy Sheriff Criminalist III position has recently been vacated (Position #05868). The Department is requesting reclassification of this position to Supervising Criminalist. The Department will return to the Board to request reclassification of the remaining Deputy Sheriff Criminalist III position when it becomes vacant.

REVIEW AND APPROVAL BY OTHERS: The proposed action has been reviewed by Human Resources (Diane Ure, Human Resources Division Chief, 387-5571) on November 16, 2004; County Counsel (Jean-Rene Basle, Deputy County Counsel, 387-5477) on November 17, 2004; and the County Administrative Office (Laurie Rozko, Administrative Analyst, 387-8997) on November x, 2004.

FINANCIAL IMPACT: The cost savings resulting from the conversion of the safety position to a general employee position for the remainder of this fiscal year is estimated at \$14,300. The full-year cost savings of this reclassification, of approximately \$28,600, will be included in the Sheriff's 2005-06 budget.

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item, concurs with the Department's proposal, and recommends this action since it provides an appropriate classification for the duties being performed and results in a salary savings as the cost of the general employee position is less than the equivalent safety position.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Richard Beemer, Captain, 387-0640

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Record of Action of the Board of Supervisors

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